



CITY MANAGER'S REPORT

AUGUST 16, 2023

REPORTING MONTH - JUNE 2023

Edward Silva, R.A.

MANAGER'S REPORT AUGUST 16, 2023

FINANCE

- The expenditures in June 2023 were 10% over the total budget for the month, compared to budgeted expenditures of \$692,367.00, or an estimated expense over of \$69,387.41 for the month.
- Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$692,367.00 per month. This does not consider the timing of expenditures of seasonal events such as Summer Camp or City events.
- YTD the City has spent \$6,012,835.00 or 72.3% compared to budgeted expenditures of \$8,308,409.00.

DATE	CHECK NO.	VENDOR	AMOUNT
06/01/23	801	FP & L	\$10,134.67
06/02/23	802	FREEBEE	\$12,020.00
06/06/23	1488	FL. MUNICIPAL INS.	\$98,556.00
06/06/23	1490	AMERICAN TRAFFIC SOL.	\$28,150.00
06/07/23	2753	MDC SOLID WASTE	\$11,062.56
06/09/23	1016	AMI ENGINEERING	\$22,326.00
06/13/23	808	HOMESTEAD CONCRETE	\$59,238.90
06/15/23	1326	GARBER FORD	\$149,439.00
06/20/23	2755	MDC SOLID WASTE	\$10,817.72
06/20/23	3391	GREATER MIAMI CATERERS	\$21,710.50
06/20/23	809	MAGGOLC	\$80,760.85
06/26/23	3572	ONLINE SOLUTIONS	\$16,200.00
06/29/23	5669	MDW WATER BILL	\$30,921.31
06/29/23	5670	MDW SEWER BILL	\$90,280.93
06/30/23	16903	WEX BANK	\$11,793.61
06/30/23	16905	ALL DADE LAWNMOWERS	\$19,218.45

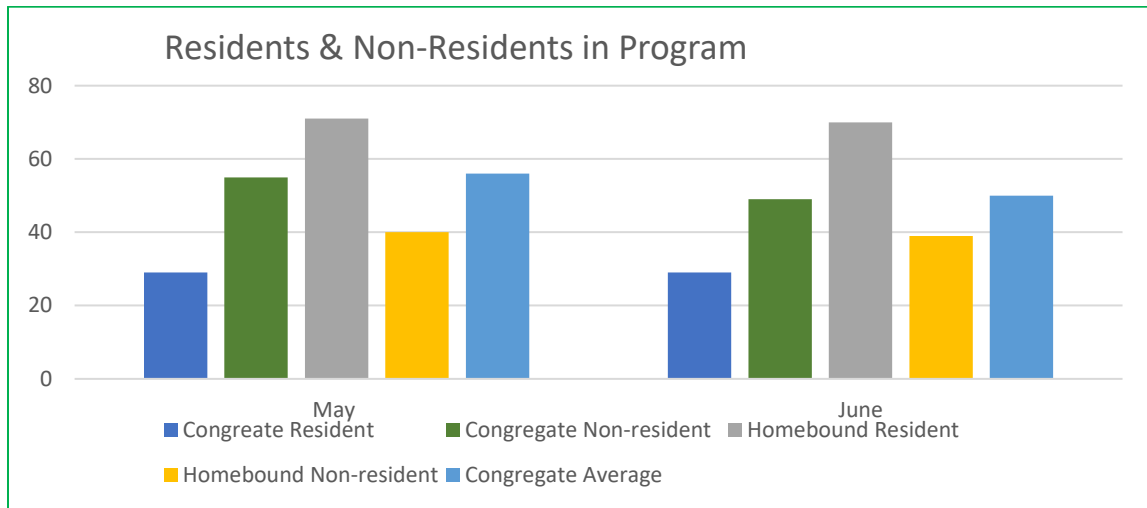
COMMUNICATIONS/IT

- 18 FB Postings
- 12 Twitter Postings)
- 1,500 FB Followers (Friends)
- 1,290 Instagram Followers
- 9 New IG Followers
- 435 Constant Contact Contacts
- Meetings:
 - 06/07 – Regular Commission Meeting

MANAGER'S REPORT AUGUST 16, 2023

- 06/20 – Red Light Camera Hearing
- 06/21 – Regular Commission Meeting
- 06/26 – Code Enforcement Hearing
- 06/27 – Planning and Zoning Meeting

COMMUNITY CENTER



Congregate	Homebound	Monthly Average
29 Residents	70 Residents	56 Congregate in May
49 Non-Residents	39 Non-Residents	50 Congregate in June
78 Total Registered	109 Total Registered	

PARKS

June 2023

Fieldtrips

- Week of June 12th - June 16th = Movies at Sunset Place, Gametime, & Urban Air
- Week of June 19th - June 23rd = Marlins Game, Bird Bowl, Crandon Park
- Week of June 26th - June 30th = Dave & Buster's, Miami Children's Museum / Super Wheels / Miami Seaquarium

Rentals

- 4 Multipurpose facility events
- 1 Pavilion event

MANAGER'S REPORT AUGUST 16, 2023

Field Rental

- Monday, Tuesday, Wednesday, & Friday – Dan Cabeda Soccer Academy
- Thursday – Adult Softball

Court Rental -Tennis Court

- Monday thru Friday (School Yard Tennis Academy)

July 2023 - Upcoming Events

- Fourth of July celebration
- City Manager Swearing in on July 19th

Fieldtrips

- Week of July 3rd - 7th = Frost Museum of Science, Urban Air Adventure Park, Venetian Pool
- Week of July 10th - 14th = Movies @ Sunset Place, Zoo Miami, Rapids Water Park
- Week of July 17th - 21st = Dave & Busters, Bird Bowl
- Week of July 24th – 28th = Everglades Alligator Farm, Super Wheels, Fun Dimension, Game Time

Rentals

- 1 Multipurpose facility event

Field Rental

- Monday, Tuesday, Wednesday, & Friday – Dan Cabeda Soccer Academy
- Thursday – Adult Softball

Court Rental - Tennis Court

- Monday thru Friday (School Yard Tennis Academy)

PASSPORT ACCEPTANCE FACILITY

Passport Activity:

- Passport Applications 496 x \$35.00 = \$17,920.00
16 less than May/\$560.00 less than June
- Passport Photos 353 x \$15.00 = \$6,645.00
90 less than May/\$1,350.00 less than June

MANAGER'S REPORT AUGUST 16, 2023

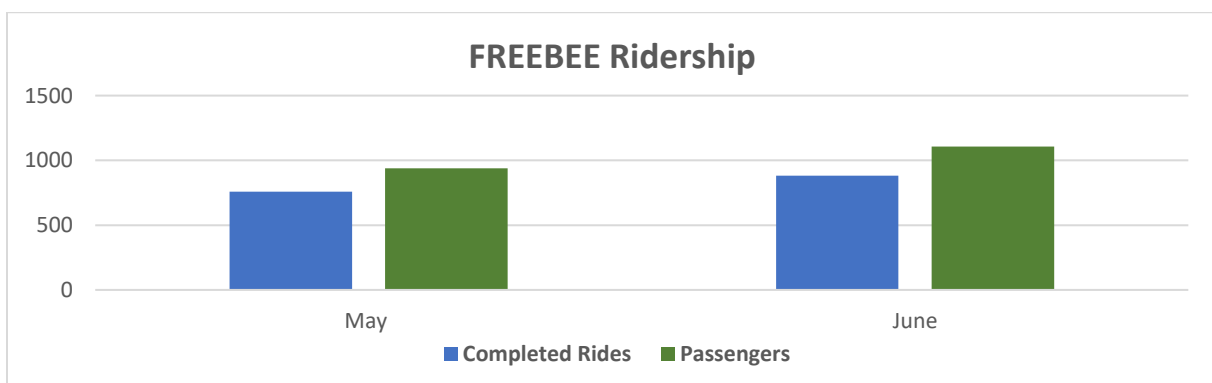
POLICE

- Officers attended ITW (Instructor Course)
- Officers attended Advanced CSI (Crime Scene Investigation) Course
- Miami-Dade County Association of Chiefs of Police Awards Dinner, June
- Miami-Dade School of Justice, Forum on Curriculum change for Basic Law Enforcement
- Meeting with representatives from Converjint N.A. Security Solutions
- Crisis Intervention Team Coordinator Quarterly Meeting
- Miami Police Department Shield Monthly meeting
- Meeting with City of Miami Police Dept NET (Neighborhood Enhancement Team) Unit
- DARE Program at Sylvania Heights Elementary and Somerset Academy
- Crimes/Calls for Service:
 - 1 Robbery
 - Burglary
 - 4 Dwelling/Structure
 - 1 Conveyance
 - 3 Auto Theft
 - 6 Theft
 - 32 Disturbances
 - 0 Baker Act
 - 5 Assault/Battery
 - 1 Agg. Battery/Agg Assault
 - 44 Traffic Arrests
 - 23 Traffic Crashes
 - 349 Traffic Citations
 - 62 Parking Citations
 - 549 Total Calls
 - 80 Total Crimes
 - 6,456 Patrol Miles

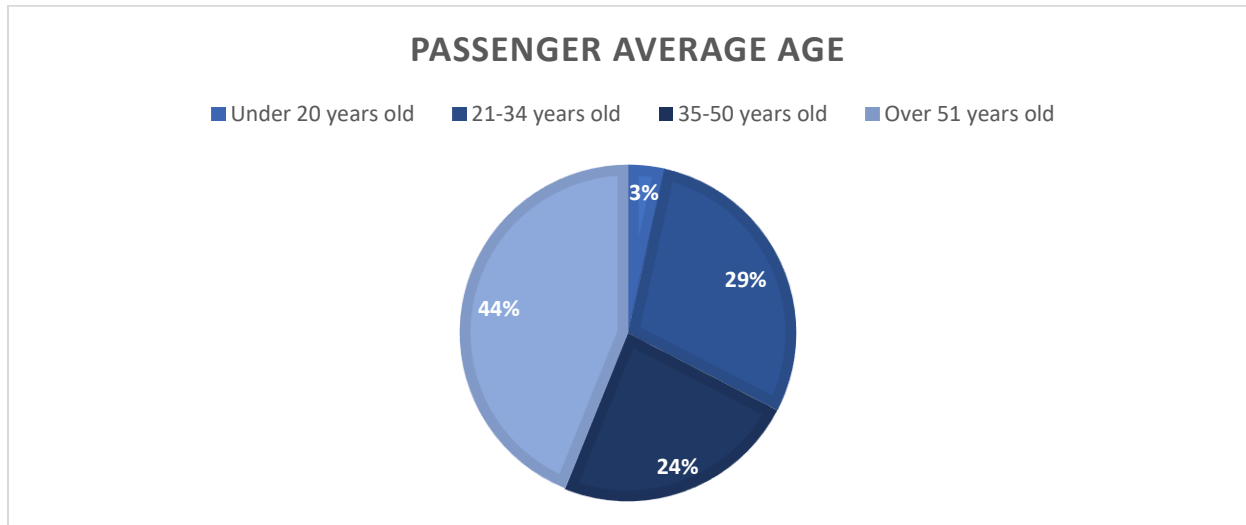
PUBLIC SERVICES

FREEBEE Ridership

- Completed Rides: 882
- Total Passengers: 1,106



MANAGER'S REPORT AUGUST 16, 2023



There is an overall increase in Completed Rides and Total Passengers from May 758 /938 to June 882/1106.

FACILITIES MAINTENANCE DIVISION

- Landscaping of City owned properties (City Hall, Recreation Center, all city parks, traffic circles, parkways are maintained).
- Restrooms leaks were repaired at City Hall.
- New Garden at City Hall & Community Center were planted.
- A new gate was installed as Safety Protocol between City Hall & Tropical Supermarket Shopping Center.
- A new office was remodeled in City Hall.
- A new Office in Public Works is under way.

Preparations of City Events

- Interior & Exterior of Multipurpose Center was painted before the 4th of July Event, and again, before the City Manager's Swearing-In Ceremony including bathrooms and doors, all the floors and walls of the bathrooms, columns of the fence around the entire park.
- Pressure cleaning was also done at the Recreation Center: the sidewalk, east side of the SW 62nd Ave, the basketball court and all around the pavilion area. All pavers, and the main entrance to the building were also pressure cleaned.
- Back to School event and preparation for the event. Floor and columns of the gazebo at Cooper Park were painted. All sidewalks and trails were pressure cleaned. Playground gym, stage area, bathrooms, etc. were also pressure cleaned at Cooper Park.

Open Work Orders

- Tree trimming requests continue to take place.

MANAGER'S REPORT AUGUST 16, 2023

Signs Repaired/Installed

- 2 calls were received of fallen Stop Signs on Sylvania Blvd. One at SW 12th Street, the other at SW 14th Street. Public Works team along with the Supervisor re-installed the signs.

Graffiti Removal

- After speaking with Code Enforcement, graffiti is usually seen in the commercial corridor. The Code Enforcement Officer has informed that since the last report, all graffiti in the commercial corridor has been removed with the exception of some graffiti seen at the property located on the corner of 67th Avenue & SW 18th Street. The property owner has advised Code Enforcement that the graffiti will be removed by the end of the week.

Pothole/Shoulder Repairs

- Generated by Public Works Observation and Citizen Complaints

Trimming/Removal

- Generated by Public Works Observations & Citizen Complaints.
- Emergency call from West Miami Police Department was received regarding a fallen tree at 6257 SW 12th Street blocking the entire street. Upon arrival, tree was cut and removed for clearance of the roadway.
- All trees on SW 18th Street between 62nd Avenue and 60th Court were trimmed (the entire block).

Garbage Hauling

- Daily collection of residential routes twice per week per route.
- Excess Trash collection City Wide four times a week

Garage Maintenance

- Daily servicing of police cars and mechanical repairs to police vehicle as reported.
- Repairs to fleet trucks as required to make operational.

Parks and Parkway Maintenance

- Daily collection of trash at all parks.
- Weekly maintenance and mowing of all parks and right-of-ways maintained by the City

Welcome Signs

- Installation of four illuminated West Miami Signs and one post top sign installed and completed.

MANAGER'S OFFICE

Resolutions

1. Resolution #2023-35 - Accepting mitigation offer at 1901 SW 67th Avenue
2. Resolution #2023-36 - Additional services for grant administration (Ecostrata)
3. Resolution #2023-37 - Traffic Study - Abandoning of Right-of-Way on 57th Court
4. Resolution #2023-38 - Notice to neighbors about City projects
5. Resolution #2023-39 – Modifying Commission Meeting time from 7:30pm to 6:00pm
6. Resolution #2023-40 - Accepting grant for purchase of two police interceptors
7. Resolution #2023-41 - Purchase of three police administrative vehicles
8. Resolution #2023-42 - Purchase of six police bicycles
9. Resolution #2023-43 - Ceremonial recognitions and awards
10. Resolution #2023-44 - Time Limitation for submittal of Resolutions and Ordinances
11. Resolution #2023-45 – Interlocal Agreement with Miami-Dade County in reference to Civil Citations
12. Resolution #2023-46 - Authorizing expenditures for Fourth of July event
13. Resolution #2023-47 – Reversing the decision 6460 SW 21st Street
14. Resolution #2023-48 – Advertise RFP for insurance services
15. Resolution #2023-49 – Advertise RFP for gym equipment
16. Resolution #2023-50 – Accepting Akerman, LLP for property rights element
17. Resolution #2023-51 – Advertise RFP for “Push Button Control” for intersection SW 62nd Avenue
18. Resolution #2023-52 – Re-issue RFP for re-stripping and refinishing tennis court and adding pickleball stripping
19. Resolution #2023-53 – Advertise RFP for design and installation of welcoming City Hall marquee
20. Resolution #2023-54 – Piggy-backing from the Town of Cutler Bay's financial advisory services agreement with Estrada, Hinojosa & Company, Inc.
21. Resolution #2023-55 – Interlocal agreement with the Office of the State Attorney