



CITY MANAGER'S REPORT
OCTOBER 4, 2023
REPORTING MONTH – AUGUST 2023
Edward Silva, R.A.

MANAGER'S REPORT OCTOBER 4, 2023

FINANCE

- The expenditures in August 2023 were 13.4% over the total budget for the month, compared to budgeted expenditures of \$686,494.26, or an estimated expense over revenues of \$91,960.50 for the month.
- Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$686,494.26 per month. This does not consider the timing of expenditures of seasonal events such as Summer Camp or City events.
- YTD the City has spent \$7,622,908.00 or 92.56% compared to budgeted expenditures of \$8,237,942.00.

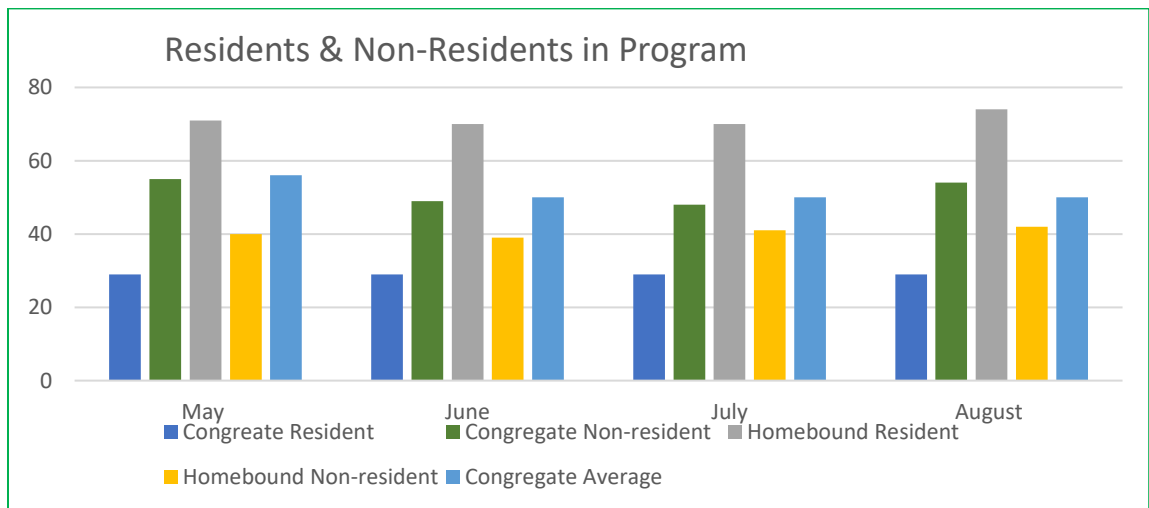
DATE	CHECK NO.	VENDOR	AMOUNT
08/01/23	17020	FP&L	\$16,625.21
08/02/23	1032	OAC CONSTRUCTION	\$86,400.00
08/02/23	1033	OAC CONSTRUCTION	\$63,900.00
08/03/23	1019	AMI ENGINEERING INC	\$11,643.00
08/16/23	ACH	FL. DEPT. OF REVNUE	\$24,734.00
08/16/23	ACH	FL. DEPT. OF REVNUE	\$21,414.00
08/16/23	ACH	FL. DEPT. OF REVNUE	\$19,256.00
08/16/23	ACH	FL. DEPT. OF REVNUE	\$24,485.00
08/18/23	1497	AMERICAN TRAFFIC SOLUTION	\$28,204.00
08/18/23	1496	FL. MUNICIPAL INSURANCE	\$100,741.69
08/18/23	17062	SANTA BARBARA NURSERY	\$10,530.00
08/18/23	17063	AXON ENTERPRISE	\$13,699.20
08/18/23	5701	MAGGOLC	\$104,382.00
08/18/23	2765	MD CTY SOLID WASTE	\$11,448.43
08/18/23	3437	GREATER MIAMI CATERERS	\$19,702.76
08/18/23	1437	AIR B BUS TRANSPORTATION	\$11,620.00
08/29/23	ACH	FL. DEPT. OF REVNUE	\$24,983.00
08/30/23	1041	GARBER FORD	\$103,800.00
08/31/23	ACH	FL. RETIREMENT SYSTEM	\$85,663.81
08/31/23	17122	WEX BZNK	\$13,960.90
08/31/23	5704	MD COUNTY WASA	\$56,298.17
08/31/23	5705	MD COUNTY WASA	\$85,334.00
08/31/23	817	FREEBEE	\$12,020.00
08/31/23	818	FP&L	\$9,945.46

MANAGER'S REPORT OCTOBER 4, 2023

COMMUNICATIONS/IT

- 18 FB Postings (including event and meeting postings)
- 4 Twitter Postings
- 52 FB Followers (New Facebook Account)
- 52 New FB Followers
- 1,424 Instagram Followers
- 111 New IG Followers
- 1209 Constant Contact Contacts
- 5 Video
- 1 Month in Review
- Meetings:
 - 08/02 – Regular Commission Meeting & Recreation Advisory Board
 - 08/10 – Recreation Advisory Board Sole Purpose Meeting and Public Involvement
 - 08/18 – Red Light Camera Hearing
 - 08/16 – Local Planning Agency Meeting Public Hearing & Regular Commission Meeting
 - 08/28 – Code Enforcement Hearing
 - 08/29 – Planning and Zoning Meeting
- Events:
 - 08/08 – Back to School Bash

COMMUNITY CENTER



Congregate	Homebound	Monthly Average
29 Residents	70 Residents	56 Congregate in May

MANAGER'S REPORT OCTOBER 4, 2023

48 Non-Residents	41 Non-Residents	55 Congregate in June
77 Total Registered	111 Total Registered	50 Congregate in July
83 Total Registered	116 Total Registered	50 Congregate in August

GRANTS

August

- 1 New grant application prepared in August
 - Hazard Mitigation Grant Program (HMGP-Ian) – Pumpstations 1 & 2 Upgrades and Renovations - Requested \$571,671.
- 0 Grant Approval received in August

Active grants list with updates:

- Vulnerability Assessment – Preparing to approve the agreement and contractor selection to begin project
- Tree City USA designation – In progress
- Cooper Park Exercise Equipment – Pending agreement for execution
- EPA Potable Watermain Improvements Project – Submitted required forms and updated Title VI as required pending agreement for execution
- FDEP – Potable Water System Improvements (Phase II (IA internally) – Currently in progress – Pending amended agreement

October Upcoming Events

- Submit an application to the Hazard Mitigation Grant Program (HMGP-Nicole) – to purchase generators for pump stations to mitigate power outages during or after a storm event.
- Submit DEP proposal for purchase of water meters and communication nods for water quality and water conservation efforts to meet DERM safety requirements.
- Submit DEP proposal for pilot innovative technology funding to reduce contaminants in wastewater pump stations.

PARKS

August 2023

- After School Care Registration began on August 1st
- After School Care began on Thursday, August 17th
- Intercity Youth Basketball tournament at Miami Springs Community Center on August 26 & 27(13-15 year olds)

MANAGER'S REPORT OCTOBER 4, 2023

Field trips

- Week of July 31st – August 4th - Bowling, Marlins Game, Crandon Park
- Week of August 7th - August 11th - Movies, Dave & Busters, Water day at the Rec
- Week of August 14th – August 18th - No Fieldtrips

Rentals

- 3 Multipurpose facility events
- 1 Pavilion event

Field Rental

- Monday & Wednesday – Miami Pro Baseball
- Tuesday & Friday – Dan Cabeda Soccer Academy
- Thursday – Adult Softball

Court Rental -Tennis Court

- Monday through Friday (School Yard Tennis Academy)

October 2023 - Upcoming Events

- City of Miami Flage Football League – Monday games and Friday practices
- October 12th - Service Academy Recruitment Day
- October 31st – Halloween Spooktacular

PASSPORT ACCEPTANCE FACILITY

Passport Activity:

- Passport Applications 542 x \$35.00 = \$18,970.00
118 more than July /\$4,130.00 more than July
- Passport Photos 465 x \$15.00 = \$7,020.00
112 more than July /\$1,725.00 more July

POLICE

- Back to School Bash – August 8, 2023
- CIT MDC Coalition Meeting August 22, 2023
- Miami-Dade County Association of Chiefs of Police Awards Dinner August 31, 2023
- Homeless Trust Event – August 8, 2023
- Shield Meeting - August 24, 2023
- Back to School bike details August 10- 29, 2023
- Crimes/Calls for Service:
 - 1 Robbery
 - Burglary

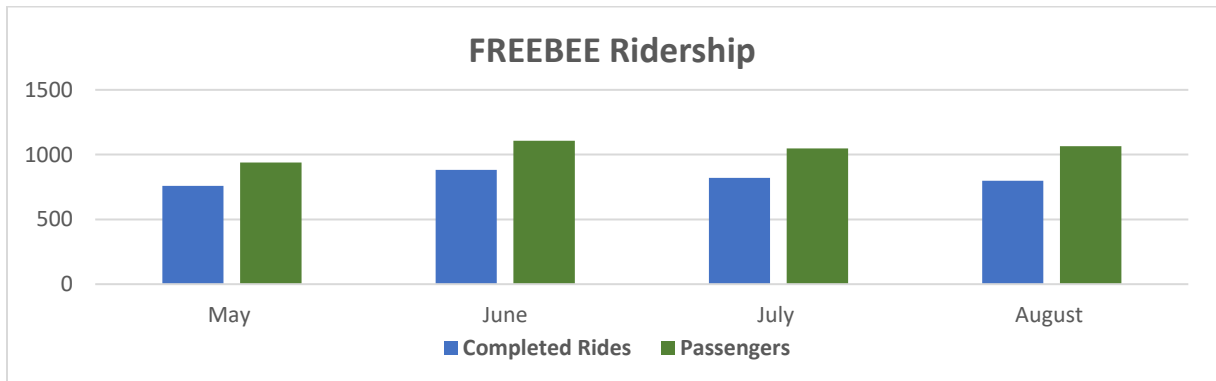
MANAGER'S REPORT OCTOBER 4, 2023

- 0 Dwelling/Structure
- 3 Conveyance
- 3 Auto Theft
- 12 Theft
- 27 Disturbances
- 0 Baker Act
- 2 Assault/Battery
- 3 Agg. Battery/Agg Assault
- 50 Traffic Arrests
- 32 Traffic Crashes
- 358 Traffic Citations
- 83 Parking Citations
- 512 Total Calls
- 95 Total Crimes
- 9,256 Patrol Miles

PUBLIC SERVICES

FREEBEE Ridership

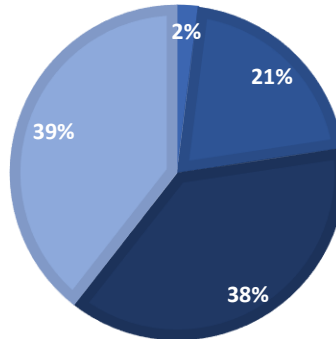
- Completed Rides: 799
- Total Passengers: 1,066



MANAGER'S REPORT OCTOBER 4, 2023

PASSENGER AVERAGE AGE

■ Under 20 years old ■ 21-34 years old ■ 35-50 years old ■ Over 51 years old



FACILITIES MAINTENANCE DIVISION

- Landscaping of City-owned properties (City Hall, Recreation Center, all city parks, traffic circles, parkways are maintained).
- Clogged restrooms were repaired at City Hall.
- Restroom leaks were repaired at the Rec Center.
- A new gate was installed at the Rec Center to have access to the basketball court area.
- The painting of the walls and ceiling of the Commission Chamber is currently being completed.
- A new Office in Public Works is in process to be completed.

Preparations of City Events

- Back to School event and preparation for the event. The floor and columns of the gazebo at Cooper Park were painted. All sidewalks and trails were pressure-cleaned. The playground gym, stage area, bathrooms, etc. were also pressure-cleaned at Cooper Park.
- Sand Bag Demo at Recreation Center (baseball field).

Open Work Orders

- Tree trimming requests continue to take place.

Signs Repaired/Installed

- A call was received from our Police Department of fallen Stop Signs on Sylvania Blvd at SW 9 Street. The Public Works team re-installed the signs.
- A call was received from a resident at 5801 SW 13 Terr regarding a not functioning Pole Light. The Public Works team trimmed the Tree Branches. The pole light was working fine.

MANAGER'S REPORT OCTOBER 4, 2023

Graffiti Removal

- After speaking with Code Enforcement, graffiti is usually seen in the commercial corridor. The Code Enforcement Officer has informed that since the last report, all graffiti in the commercial corridor has been removed except some graffiti seen at the property located on the corner of 67th Avenue & SW 18th Street. The property owner has advised Code Enforcement that the graffiti will be removed by the end of the week.

Pothole/Shoulder Repairs

- A call was received from resident 6180 SW 10 Terr regarding the entire block being flooded; the Public Works team cleaned the entire block. Also, another call from 5920 SW 10 St was received to clean the drain. The work was done.
- We received an email from a resident regarding a sidewalk gap on 6540-6550 SW 17 St, The Public Works team took care of it.

Trimming/Removal

- Generated by Public Works Observations & Citizen Complaints.
- An emergency call from the West Miami Police Department was received regarding a Fallen Palm tree at SW 60th Ct Between SW 16 St-SW 16 Terr blocking the entire street. Upon arrival, a tree was cut and removed for clearance of the roadway.
- All trees on SW 16th St. between 62nd Ave. and 64th Ave were trimmed and we will continue to trim all the way to SW 67 Ave.
- Received a call from WM Police Department regarding a fallen branch at 5837 SW 9 Terr blocking the road. Upon arrival, the branch was cut and removed for clearance of the road.
- Received a call from WM Police Department regarding a fallen Tree at 6468 SW 11 St blocking the road. Upon arrival, the tree was cut and removed for clearance of the road.

Garbage Hauling

- Daily collection of residential routes twice per week per route.
- Excess Trash collection City Wide four times a week

Garage Maintenance

- Daily servicing of police cars and mechanical repairs to police vehicles as reported.
- Repairs to fleet trucks as required.
- Truck #20 was serviced and cleaned and we put new tires.
- SCAG Turf Tiger 61 Lawnmower 50 hrs. was serviced. (READY TO WORK)
- The A/C of Truck # 9 was repaired. (READY TO WORK)
- Vermeer wood chipper was repaired with new belts and other parts. (READY TO WORK)
- Bad Boys Lawnmower 72" steel is currently under repair.

Parks and Parkway Maintenance

- Daily collection of trash at all parks.
- Weekly maintenance and mowing of all parks and right-of-ways maintained by the City.

MANAGER'S OFFICE

Announcements

- October 5, 2023 - National Night Out
- October 6, 2023 – Service Academy Recruitment Fair with Congresswoman Maria Elvira Salazar
- October 13, 2023 – Garbage Bins Roll out
- October 21, 2023 – Citizenship Event with Mayor Daniella Levine Cava
- October 16 - 22nd - Florida City Government Week

Collaboration

- Back to School Bash with School Board Member Monica Colucci and Commissioner Kevin Cabrera on August 8, 2023.

Resolutions

1. Resolution #2023-59 – Approval of Sup-two Story 5739 SW 12 Street
2. Resolution #2023-60 – On Demand Transportation CITT
3. Resolution #2023-61– Local Option Gas Tax
4. Resolution #2023-62 – Renewal of Medical-Dental-Vision for City Employees
5. Resolution #2023-63 – Establishing One Commission Meeting a Month
6. Resolution #2023-64 – FRDAP Application Rec Center
7. Resolution #2023-65 – Emergency Hurricane Debris Removal
8. Resolution #2023-66 – Lease of Cargo Van for Facilities Maintenance
9. Resolution #2023-67 – Amending Resolution 2022-70 Homestead Concrete
10. Resolution #2023-68 – Interdepartmental Transfers
11. Resolution #2023-69 – FRDAP Application Cooper Park Path Resurfacing - Widening