



**CITY OF WEST MIAMI
COMMISSION MEETING MINUTES
REGULAR COMMISSION MEETING
HYBRID MEETING
WEDNESDAY, APRIL 7TH, 2021
7:30 PM
COMMISSION CHAMBERS
901 S.W. 62ND AVENUE
WEST MIAMI, FLORIDA**

ZOOM VIDEO CONFERENCING
<https://zoom.us/j/3255236059>

NOTE FOR THE RECORD: The City Clerk read the instructions to participate in the Hybrid Commission Meeting.

1. **INVOCATION.** City Manager Yolanda Aguilar gave the Invocation.
2. **PLEDGE OF ALLEGIANCE.** City Attorney Jose A. Villalobos led Pledge of Allegiance.
3. **ROLL CALL.** The City Commission for the City of West Miami met in regular hybrid session on Wednesday, April 7th, 2021 beginning at 7:30 PM in the City of West Miami Commission Chambers, 901 S.W. 62nd AVE, West Miami, FL 33144 and through Zoom Video Conferencing <https://zoom.us/j/3255236059>
Present at the Commission Chambers were: Mayor Rhonda A. Rodriguez, Vice-Mayor Eric Diaz-Padron and Commissioner Candida Blanca.
Present through Zoom were: Commissioner Juan M. Blanes and Commissioner Luciano L. Suarez.
Also in attendance were: City Manager Yolanda Aguilar, City Clerk Annery Gonzalez and City Attorney Jose A. Villalobos were present through Zoom.
2. **PRESENTATION OF MINUTES FOR APPROVAL FOR MARCH 17TH, 2021 REGULAR COMMISSION HYBRID MEETING.** Commissioner Blanca motioned to approve the Minutes as presented, seconded by Commissioner Suarez. All voted in favor.
3. **PRESENTATION OF MINUTES FOR APPROVAL FOR MARCH 30TH, 2021 SPECIAL COMMISSION HYBRID MEETING.** Commissioner Blanca motioned to approve the Minutes as presented, seconded by Commissioner Blanes. All voted in favor.
4. **PUBLIC COMMENTS.** No comments from the public.
5. **REPORT OF THE CITY MANAGER.** The City Manager submitted a verbal report, which included the following:
 - Receipt of Covid safety Guidelines from Miami-Dade County
 - Upcoming meeting of Parks Director with the Parks Coalition where Summer Camp 2021 will be discussed



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- Community Center Director Evelyn Paz asked to be excused as she took the seniors to a movie night
- Community Center reopening options
- Passport office reduction of applications to be taken daily (50 per day beginning next week)
- Upcoming City Manager's medical procedure and designation of Mercedes Leon, Finance Director as Acting Manager

6. REPORT OF THE CITY ATTORNEY. The City Attorney reported that after the March 30th, 2021 Special Commission meeting a Memorandum was drafted by the City Manager and City Attorney and payment for the damages to sewer main on SW 62nd AVE and 10th TERR is expected soon.

7. REPORT OF THE CITY ENGINEER. No report submitted.

8. COMMITTEE REPORTS. The Mayor encouraged her colleagues to stay abreast about legislative issues being considered in Tallahassee.

NOTE FOR THE RECORD: The Mayor requested hearing items 10 A), B) and D) at the end of the Agenda and to take item 10 C) out of order first.

10. UNFINISHED BUSINESS:

A) Report by the Office of the City Manager Re: Sanitation Reserves as requested by Mayor Rodriguez at the March 3rd, 2021. (Postponed at the March 17th, 2021 Commission Meeting). The City Manager provided a report based on a Memorandum dated April 7th, 2021 from the Office of the City Manager and Director of Public Works consisting on the following items:

- Status of Sanitation Enterprise Fund Reserves
- Containers
- Financing of the Garbage Truck

B) Follow-Up Report by the Director of Public Works on the cost(s) for the garbage containers. (Report requested at the March 17th, 2021 Commission Meeting). This item was covered as part of the report of the City Manager on item 10 A). A discussion ensued in regards to the purchase of the garbage truck with or without tippers and the financing alternatives.

C) Presentation by Resorcity. (Tony Newell, CEO) (Postponed at the March 17th, 2021 Commission Meeting). Presented by Tony Newell. A pilot 90-day program running from June through August was offered to the City at no cost. After a brief discussion the City Attorney recommended bringing the item back as an action item, allowing his office to review the pertinent documents for legal implications of the implementation of the program.



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D) Presentation/Recommendation of Financing Agreement for the new garbage truck. (Office of the City Manager) (Postponed at the March 17th, 2021 Commission Meeting)

The City Manager recommended financing the garbage truck following the proposal issued by City National Bank at an interest rate of 2.85% for a period of either 8 or 10 years. A discussion ensued in regards to the purchase price with and without the tippers. Without the tippers the truck would cost \$ 171,000.00. All were in agreement to purchase the truck without the tippers and containers.

NOTE: Underlined text is being added. ~~Strike through text~~ is being deleted.

E) RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CITY NATIONAL BANK, FOR THE PURPOSE OF FINANCING A GARBAGE TRUCK DESCRIBED AS A 2021 INTERNATIONAL HARVESTER CHASSIS AND A 32 CU YD HEIL REFUSE REAR LOADER BODY FROM RECHTIEN IN THE AMOUNT OF ~~\$188,891.00~~ \$171,000.00 AT A RATE OF 2.85%, FOR A PERIOD OF 10 (TEN) YEARS, AS APPROVED BY RESOLUTION # 2021-09, APPROVED BY 5/0 VOTE OF THE MAYOR AND CITY COMMISSION AT THE MARCH 3RD, 2021 REGULAR CITY COMMISSION MEETING TO BE FUNDED BY THE CITY'S SANITATION ENTERPRISE FUND RESERVES FOR YEAR ONE OF THE AGREEMENT, INSTRUCTING THE CITY MANAGER TO INCLUDE THE FINANCING OF THE TRUCK AS A DEBT SERVICE EVERY YEAR AS PART OF THE CITY'S SANITATION ENTERPRISE FUND CAPITAL OUTLAY ACCOUNT #600, PROVIDING FOR EFFECTIVE DATE. (Postponed at the March 17th, 2021 Commission Meeting). Vice-Mayor Diaz-Padron motioned to approve the Resolution with amendments to enter into an agreement with City National Bank for a period of 10 (ten) years at a rate of 2.85 % in the amount of \$ 171,000.00 (One Hundred Seventy-One Thousand Dollars) for a truck that does not include the tippers, equipment or any of the add-ons. The motion was seconded by Commissioner Blanes. All present voted in favor by a 4/0 voice vote.

NOTE FOR THE RECORD: Pending Items starting with 11 C) were heard until completion of this Agenda.

F) Nomination by Department Directors for Employees of the Year for 2020. (Office of the City Manager) (Postponed at the March 17th, 2021 Commission Meeting).

Department directors proceeded to nominate the employees of the year 2020 as follows:

- Chief of Police Carlos Avila nominated Lieutenant David Valencia - Police Department
- Director of Public Works Juan Pena nominated Eric Jennings – Public Works
- Director of Public Works Juan Pena nominated Mercedes Soler – Public Works Administration
- Recreation Director John Michael Lopez nominated Andrea Aguilar – Recreation Department



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- The City Manager spoke on behalf of the Community Center Director Evelyn Mayo-Paz, who nominated Blanca Varela-Marquez – Community Center Department
- City Manager Yolanda Aguilar nominated Sonya Delgado – Finance and Administration Department

The date for the presentation of the awards was set for April 21st, 2021, between the hours of 10:30 AM – 11:00 AM.

The recognition to John Michael Lopez and Recreation Center staff for the designation of the Recreation Center as the three Top Rated parks in Miami-Dade County was to be announced.

G) Nomination of the 2020's Mayor's Award for Excellence.(Mayor Rodriguez) (Postponed at the March 17th, 2021 Commission Meeting). The Mayor nominated Community Center Director Evelyn Mayo-Paz as the recipient of the Mayor's Award for Excellence 2020.

NOTE FOR THE RECORD: The City Attorney asked to be excused for a few minutes at 8:45 PM. The Mayor called for a break. The Mayor called the meeting back to order at 8:54 PM. Commissioner Suarez was not present. The Mayor instructed the City Clerk to proceed with Item 11 H). Commissioner Suarez joined the meeting at 8:56 PM. Commissioner Blanca announced she would not be able to stay at the meeting beyond 9:30 PM.

H) Discussion/Recommendation of use of City purchased Publix gift cards (not submitted to CARES for reimbursement) (Postponed at the March 17th, 2021 Commission Meeting)

- **Updated information regarding the use of unexpended funds from the CARES Act with updated deadlines.** The City Manager provided a report in regards to the unexpended funds remaining from CARES (Coronavirus Aid Relief and Economic Security) Act. The City Manager's proposal entailed giving a \$100.00 gift card to those City employees that were affected by Covid.

Commissioner Suarez stated his disagreement with the Manager's proposal and recommended to distribute the cards to the most needy people in the City.

Vice-Mayor Diaz-Padron supported Commissioner Suarez' recommendation to distribute the cards among the seniors of the Community Center and those residents that are on "Meals on Wheels". Commissioners Blanes and Blanca were in favor of the recommendations by their colleagues. The City Manager recommended amending Items 11 A) and B). A discussion led to items 11 A) and B).



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11. NEW BUSINESS AGENDA ITEMS:

- A) Request for Resolution authorizing the Office of the City Manager to amend the first amendment to the CARES Act CRF Interlocal Agreement with Miami-Dade County for the purpose of spending remaining funds to purchase 100 Publix gift cards valued at \$ 6,900.00 to be issued to City employees that have been affected by Covid-19; providing for effective date. Vice-Mayor Diaz-Padron recommended amending the Request for Resolution as follows:

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Request for Resolution authorizing the Office of the City Manager to amend the first amendment to the CARES Act CRF Interlocal Agreement with Miami-Dade County for the purpose of spending remaining funds to purchase 100 Publix gift cards valued at \$ 6,900.00 to be issued to ~~City employees~~ "Meals on Wheels" and congregate Senior Center participants that have been affected by Covid-19; providing for effective date.

- B) RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST APPROVING A FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BY AND BETWEEN MIAMI-DADE COUNTY (THE "COUNTY") AND THE CITY OF WEST MIAMI DATED 9/3/2020 WHICH IS ATTACHED HERETO AS EXHIBIT "A" ALLOCATING THE BALANCE IN THE AMOUNT OF \$6,900.00 OF THE ORIGINAL ALLOCATION IN THE AMOUNT OF \$109,000.00 OF THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) WHICH WERE EARMARKED FOR THE PURCHASE OF PUBLIX GIFT CARDS TO BE ISSUED TO ~~CITY EMPLOYEES WHO HAD WORKED MORE THAN 30 HOURS AND FILLED A BUDGETED POSITION~~ CITY OF WEST MIAMI SENIOR CITIZEN PROGRAM PARTICIPANTS WHO ARE RESIDENTS OF THE CITY OF WEST MIAMI AND PARTICIPATE EITHER IN THE CONGREGATE OR HOME DELIVERED MEAL PROGRAM AND HAVE BEEN AFFECTED BY THE COVID-19 PANDEMIC; PROVIDING FOR EFFECTIVE DATE. Vice-Mayor Diaz-Padron motioned to approve the Resolution with amendments. The motion was seconded by Commissioner Suarez. The vote was as follows: Vice-Mayor Diaz-Padron votes yes, Commissioner Blanca voted yes, Commissioner Blanes voted yes and Commissioner Suarez voted yes. Mayor Rodriguez voted no. This Resolution was adopted by a 4/1 voice vote.

NOTE FOR THE RECORD: Commissioner Blanca was excused. The Mayor announced that due to the request to be excused by Commissioner Blanca then the requirement to have three members in-person would not be met at that time. Commissioner Suarez agreed to attend the meeting in person. The Mayor called for a break at 9:28 PM. The meeting was called back to order by the Mayor at 9:38 PM. Present in person were: Mayor Rodriguez, Vice-Mayor Diaz-Padron and Commissioner Suarez. Present through Zoom was Commissioner Blanes. The



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Mayor instructed the City Clerk to proceed with the original order of the Agenda, items 10 A), B), D) and E).

C) Report of Bid Tally for the City of West Miami City Hall and Community Center Pavers Project. The City Clerk reported that on February 25th, 2021 at 2:00 PM the bid for the City Hall and Community Center Curb and Pavers Replacement Project was publicly opened and one bid was received as follows:

- Southeastern Engineering Bid price: \$ 70,152.20

D) Report and recommendation by the Office of the City Manager and Director of Public Works on the scope of the work advertised under the bid and recommendation by the Office of the City Manager to reject the bid submitted by Southeastern Engineering in the amount of \$70,152.20 for the City of West Miami City Hall and Community Center Pavers. (City Manager / Director of Public Works). The Office of the City Manager and Director of Public Works recommended to reject the bid for the reason that the bid submitted was to expensive compared with the estimated cost of the project.

E) RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST ACCEPTING THE RECOMMENDATION BY THE OFFICE OF THE CITY MANAGER, REJECTING THE BID SUBMITTED BY SOUTHEASTERN ENGINEERING IN THE AMOUNT OF \$70,152.00, AS PRESCRIBED BY THE CITY OF WEST MIAMI CODE OF ORDINANCES UNDER SECTION 2-73 TITLED AUTHORITY TO REJECT ALL BIDS, AND AUTHORIZING THE OFFICE OF THE CITY MANAGER TO RE-ADVERTISE FOR THE WORK AS PRESCRIBED BY THE BID; PROVIDING FOR EFFECTIVE DATE. Upon motion by Vice-Mayor Diaz-Padron, second by Commissioner Blanes and 4/0 voice vote, the foregoing Resolution was approved and entered into the record.

F) Report of Bid Tally for the City of West Miami Cooper Park Gazebo Roof Replacement Project. The City Clerk reported that on March 25th, 2021 at 2:00 PM the bid for the Cooper Park Gazebo Roof Replacement Project was publicly opened and one bid was received as follows:

- Building Unlimited, Inc. Bid price: \$ 44,600.00

G) RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID FROM BUILDING UNLIMITED, INC. FOR A TOTAL AMOUNT OF FORTY-FOUR THOUSAND SIX HUNDRED DOLLARS (\$44,600.00) FOR THE PURPOSE OF ACCOMPLISHING THE COOPER PARK GAZEBO ROOF REPLACEMENT PROJECT; PROVIDING FOR FUNDING FROM ACCOUNT # 575-600 GENERAL FUND/PARKS DIVISION-RECREATION CENTER IMPACT FEES; PROVIDING FOR EFFECTIVE DATE. The City Manager and Director of Public Works recommended approval. Upon motion by Vice-Mayor



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Diaz-Padron, second by Commissioner Suarez and 4/0 voice vote, this Resolution was adopted and entered into the record.

H) Report on costs associated with the modifications to bring certain traffic circles into compliance as per Miami-Dade County Division of Transportation and Public Works in a letter dated 1/22/2021. The City Manager yielded to the Director of Public Works to report on the scope of work to bring the traffic circles into compliance. The Director of Public Works provided a detailed report. Two estimates had been received as follows:

- One Way Stripping, Inc. Price: \$15,900.00
- Maggolc, Inc. Price: \$21,900.00

The City Manager recommended using PTP funds for the restoration work to bring the traffic circles into compliance and to further instruct the City Attorney to prepare a Resolution to accept the lowest proposal and bring said item before the City Commission.

12. CONSENT AGENDA ITEMS:

Vice-Mayor Diaz-Padron motioned to approve the Consent Agenda as presented. The motion was seconded by Commissioner Blanes. All voted in favor by a 4/0 voice vote.

A) RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO EXECUTE THE STATEWIDE MUTUAL AID AGREEMENT BETWEEN THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND THE CITY OF WEST MIAMI; PROVIDING FOR EFFECTIVE DATE. Item Approved.

13. GOOD OF THE ORDER. None.

ADJOURNMENT: There being no further business before the City Commission the meeting was declared adjourned at 10:22 PM.

RESPECTFULLY SUBMITTED BY:

A handwritten signature in blue ink that reads "Annery Gonzalez".

**ANNERY GONZALEZ, MMC
CITY CLERK**

APPROVED: *4/21/2021 Regular Commission Meeting*