

SECTION 1.0: Advertisement



REQUEST FOR PROPOSALS (RFP) No. 2024-20-002

City of West Miami - Vulnerability Assessment

The City of West Miami received a grant from Resilient Florida a Florida Department of Environmental Protection (FDEP) grant program to complete a city-wide Vulnerability Assessment and develop a Vulnerability Assessment for West Miami, to include but not limited to: facilities, critical infrastructure, roadways and neighborhoods to climate change stressors such as sea level rise, precipitation events & groundwater table changes. These services are to be provided with certain performance measures defined by this RFP. The City will **receive electronic bids no later than 3:00 p.m.** on or before **Thursday the 21st day of March, 2024** (late submittals, email submittals, and facsimile submissions will not be accepted).

A virtual pre-bid meeting will be held on **Tuesday, March 5th, 2024**, 10:00am. If interested in submitting a proposal, attendance is recommended. Email dhall@cityofwestmiami.org for an invite with subject heading '**RFP #2024-20-002** Vulnerability Assessment.'

To be considered, all interested parties download the RFP package from DemandStar. If you are having difficulty in downloading, please send an email to Dhall@cityofwestmiami.org. Documents shall be available on **Wednesday, February 21st, 2024** at 9:00 a.m.

The City will only receive submittals electronically through the DemandStar Electronic Bid System (E-Bidding). To register as a business, go to <https://network.demandstar.com/>. See instruction for registering and signing into your DemandStar user account on the next page following this Solicitation Cover Letter. If you have any questions, please submit to the Grants Manager, Jenny Polynice-Hall, in writing at Dhall@cityofwestmiami.org **No later than Friday, March 15th, 2024 at 3:00 p.m.**

E-BID OPENING VIA VIDEO CONFERENCING:

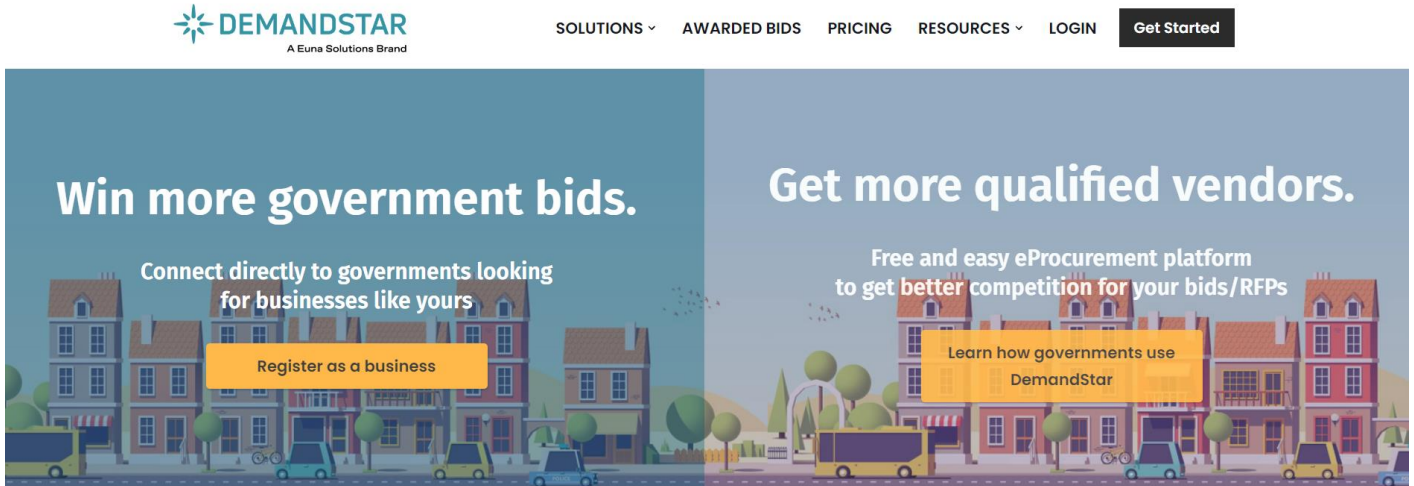
The opening of E-Bids for this solicitation will take place at 3:00 p.m. local time on the Closing Date of Thursday, March 21st, 2024. The City Clerk will conduct the E-Bid Opening through video conferencing using the Teams Platform. Applicants and members of the public may access the meeting here [Click here to join the meeting](#) (Meeting ID: 247 089 084 937 / Passcode: ia75Hw) or request a meeting invite by sending your request to Grants Manager, Jenny Polynice-Hall at dhall@cityofwestmiami.org with subject heading '**RFP #2024-20-002** Vulnerability Assessment.'

The City reserves the right to reject any and all proposals, to terminate the process at any time (and recommence it at a later time from the beginning), to waive any informalities or irregularities in any submittal, to award in whole or in part to one or more respondents or take any other such actions that may be deemed in the best interest of the City.

DemandStar Registration and User Account Sign-In Instructions

The following is an example of how to gain access to the DemandStar site.

Go to <https://network.demandstar.com/>



How We Connect Businesses Directly with Local Governments

<https://network.demandstar.com/schedule-a-demo/>

If you do not have an account with DemandStar, click on 'Create your DemandStar account.' If you have an account, click on 'Sign in' and enter your information



For Business For Government

